Hi Jose,

I'm just following up about the probation payments the Fashion District should be receiving. As you know, the DCBID was erroneously receiving checks meant for the LA Fashion District. On March 29th, 2017, I sent in the original copies of the checks back to the Probation Department at 9150 East Imperial Highway, (Attn: Probation Accounts- Victims), Downey, CA 90242. Unfortunately, I never received a call confirming that the checks were received.

Today, I called them to see if we could begin the investigation. I am currently waiting for a call back from one of their representatives. I am hoping that they will give me the email address of the person investigating this mistake. That way, I can send them the copies of the documents I have attached to this email. I have included my original cover letter and the scans of the checks.

I am writing you today because Friday is my last day working for the DCBID. I want to make sure you have everything necessary to ensure the return of the checks, just in case we are not able to solve this by Friday 04/21/17.

To reach the County of Los Angeles, Probation Department- call (866) 931-2222 then dial "4" for Victims.
The representative I originally spoke to on 03/29/17 was Sylvia Redondo and her number is (562) 940-3596.
My direct line at the DCBID is (213) 416- 7519.
After 04/21/17, you can contact DCBID COO Suzanne Holley who helped me with this project. Her number is (213) 416-7538, and her email is sholley@downtownla.com.
If you need to reach me directly after I have left the DCBID, my cell phone number is (510) 552-6481.

Hopefully we can get everything cleared up this week, but if not, I hope this email gives you all the tools you need to receive your restitution payments.

Sincerely,

Amy Mendonca